

# Facade Improvement Application

City of Sturgis Code Compliance & Zoning  
1040 2<sup>nd</sup> Street, Sturgis, SD 57785  
Phone: (605) 347-4422 Fax: (605) 347-4861  
Email: [csteele@sturgisgov.com](mailto:csteele@sturgisgov.com)



## APPLICANT INFORMATION

Property Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_

Owners Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address of Property to be Improved: \_\_\_\_\_

Description of Proposed Improvements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Cost: \$ \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

I understand that I will have a 10 year fully amortized mortgage placed on my property by the City of Sturgis. The principle for the loan will be equal to the loan proceeds plus any and all closing/filing costs. The maximum limit on the loan is \$25,000 or 200% of the assessed valuation, whichever is less. The City shall make all payments directly to the contractor performing the work. The first monthly payment on the loan shall be due 90 days after the first loan draw is issued. No work shall proceed unless a building permit has been issued. All work shall be performed by a licensed contractor.

\_\_\_\_\_  
Owner(s) Signature Date \_\_\_\_\_

\_\_\_\_\_  
Owner(s) Signature Date \_\_\_\_\_

Check list for Applicants:

- |  |   |
|--|---|
| <input type="checkbox"/> Proof of current year paid property taxes                         | <input type="checkbox"/> Estimate of proposed improvements                  |
| <input type="checkbox"/> Color and material samples  | <input type="checkbox"/> Renderings depicting proposed improvements (color) |
| <input type="checkbox"/> Photos of bulding in current form (digital photos in jpg. format) |   |

## STAFF USE ONLY

Date Submitted: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Assessed Valuation of Property: \_\_\_\_\_

Total Existing Debt: \_\_\_\_\_

Date Building Permit Issued: \_\_\_\_\_

Date P&Z if Necessary: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Date Mortgage Provided to Applicant: \_\_\_\_\_

Date Returned: \_\_\_\_\_ Date Filed: \_\_\_\_\_